

Registered Manager – Adult Supported Living

Location: St Joseph's Specialist Trust, Cranleigh, Surrey

Contract: Permanent, Full-time

Salary: £49,582 - £58,088

37 hours per week and On Call requirement



*Plus £1,000 Retention Bonus***

Lead a team. Champion independence. Make a difference every day.

We are looking for an experienced, passionate and motivated Registered Manager to lead our Support Adult Living provision for ten tenants across two houses – ensuring a meaningful positive difference to the lives of our adult tenants who have significant learning disabilities.

As Registered Manager you'll oversee the day-to-day running of the provision providing strong, positive leadership to your residential team. You will inspire, mentor and develop staff, creating a culture of warmth, safety and accountability where our tenants and staff can thrive. Working closely with senior leaders, therapists, families and external professionals, you will help ensure that care, lifelong education and therapy are fully integrated for each tenant.

You must have a sufficient level of mental, physical and emotional resilience to meet the demands of the role.

This is an exciting opportunity for an experienced manager who is passionate about person-centred care, staff development and enabling adults with additional needs to live fulfilling, independent lives.

You will play a key role in ensuring our service delivers high-quality support, meets regulatory requirements and provides a positive, safe and empowering environment for the people we support.

About St Joseph's

St Joseph's Specialist Trust is a Catholic community providing education, therapy and care for children and young people with complex learning disabilities, autism and communication needs, alongside residential care and adult supported living services.

Based on a beautiful 23-acre site and additionally within the village of Cranleigh, Surrey, our Trust is committed to supporting individuals to achieve their potential, develop their independence and enjoy meaningful opportunities throughout their lives. Our work is guided by our mission: *Christ in Our Lives, No Limits, Just Possibilities.*

About the role

As Registered Manager, you will be responsible for the effective management and development of our Adult Supported Living service, ensuring it delivers high-quality, person-centred support and meets all relevant CQC requirements.

You will lead and develop the staff team, oversee the day-to-day running of the service and work closely with tenants, their families and external professionals to promote independence, dignity, choice and wellbeing.

It is vital that you understand that the Registered Manager role personally shares the legal responsibility for meeting all the applicable regulatory requirements along with the provider. This is not just an operational management position; it carries the personal regulatory accountability for managing the regulated activities in accordance with the law.

Your role will include:

- Leading the recruitment, induction, supervision, development and performance management of staff.
- Ensuring compliance with CQC regulations, safeguarding requirements and relevant legislation.
- Overseeing support plans, risk assessments and the management of incidents to ensure tenants receive safe, appropriate support.
- Managing staffing rotas, budgets and resources to ensure the effective running of the service.
- Working collaboratively with tenants, families, colleagues and external professionals to achieve positive outcomes.
- Monitoring service quality, identifying areas for improvement and implementing changes where needed.
- Providing advice and guidance to staff, including when managing complex situations or changes in tenants' needs.
- Participating in the agreed on-call arrangements to provide management support when required.

What are we looking for?

We are looking for an experienced care professional who can demonstrate strong leadership, sound operational management and a genuine commitment to improving the lives of adults with learning disabilities and complex needs.

You will need to demonstrate:

- Experience of managing or leading an adult social care service, or similar, ideally within supported living.
- A strong understanding of adult social care, CQC requirements and safeguarding.
- Experience of leading and developing staff, managing performance and addressing concerns appropriately.
- The ability to manage competing priorities, make sound decisions and remain calm under pressure.
- Excellent communication and interpersonal skills, with the ability to build positive working relationships with a range of people.
- A proactive and adaptable approach, with the ability to lead teams through change and respond effectively to challenges.
- A commitment to dignity, respect, equality, inclusion and person-centred support.
- A genuine enthusiasm for enabling adults with learning disabilities to develop their independence and live fulfilling lives.

A Level 5 Diploma in Leadership and Management for Adult Care, or an appropriate equivalent qualification, is expected. Candidates must also meet the applicable qualification and suitability requirements for the Registered Manager position.

Previous experience as a CQC-registered manager would be advantageous.

A full UK driving licence is desirable, given the location of the service and the limited public transport options in Cranleigh.

Why Join St Joseph's?

- The opportunity to lead and develop an adult supported living service within an established charitable Trust.
- A rewarding leadership role where you can make a tangible difference to people's lives.
- The opportunity to develop a skilled, motivated and supportive team.
- A strong focus on person-centred care, independence and individual wellbeing.
- Opportunities for professional development and ongoing training.
- Life insurance and Medical Cashplan.
- Employee Assistance Programme with 24/7 wellbeing support.
- Free on-site parking

Interested in joining our team?

If you are an experienced care leader who shares our commitment to high-quality, person-centred support, we would welcome the opportunity to hear from you.

If you would like an informal conversation about the role before applying, please contact our Recruitment Team.

How to apply

Shortlisting is based on a fully completed application form in line with our safer recruitment procedures. To request an application pack or for further information, please contact:

recruitment@st-josephscranleigh.surrey.sch.uk or 01483272449. We will interview suitable candidates as applications are received, so early applications are encouraged.

Deadline for applications: Friday 20th November, 2026.

Please note: we are unable to offer sponsorship for overseas applicants.

St Joseph's Specialist Trust is committed to safeguarding and promoting the welfare of the people we support. This position is subject to satisfactory pre-employment checks, including an enhanced DBS disclosure and satisfactory references.