

# ***ST JOSEPH'S SPECIALIST TRUST***

## **Job Profile**

### **Artist in Residence**

**Name:**

**Date:**

**Job Context:** St. Joseph's Specialist Trust is a specialist school and college, registered children's home and adult supported living function (together "St Joseph's"/ the "Trust") with approximately seventy students and tenants. It has a staff of around 250.

This job profile recognises the requirements of the Trust's current Pay Policy and reflects the vision, aims and policies established by the Trustees.

**Title:** Artist in Residence

**Job Purpose:** To practice within an artist's studio in the centre of the school grounds, offering specialist workshops and the capacity to impact on learning across the curriculum including in residential care time.

To encourage creativity in both staff and students:

- To create an open studio environment that encourages extended learning in education and residential care.
- To develop an artistic platform between neighbouring schools and the wider community.
- To facilitate and complete at least one substantial art piece with our students.

- To work collaboratively with other members of the Creative Arts Team.
- To organise at least one exhibition of their and students work, during the time of residency

**Accountable to:** Head of Creative Arts

## **KEY ACCOUNTABILITIES**

### **Policy and Leadership**

- To have a good working knowledge and understanding of all Trust policies
- To ensure all policies are vigorously adhered to in practice

### **Management of Curriculum**

- To provide group and/or individual activities
- To work individually with students to develop work.

### **Management of Students**

- Due to the nature of our environment and the challenges posed by our students, physical and mental resilience is required. This includes the physical agility to move across our large 23 acre site and support children in activities offsite.
- Every member of staff is required to complete team teach positive behaviour support training before employment begins and refresher training periodically thereafter.
- To support the general wellbeing of students within the structure of the school
- To ensure that students are managed in accordance with Trust expectations during their time at school
- To liaise with teachers, care staff, and Parents creating an effective team sharing knowledge and information

## **Management of Financial and Physical Resources**

- To play a leading role in the management of resources within the designated teaching area

## **Evaluation and Quality**

- To monitor and evaluate students' progress, keeping photographic and written records on the school system

## **Administration**

- To ensure that designated administrative tasks are fulfilled
- To carry out other reasonable requests made by the Principal, Trustees and Governors

## **Key Tasks**

### **Policy and Leadership**

- To help, if required, to assess students using knowledge of the school curriculum, schemes of work, and national curriculum requirements and nationally accredited awards especially National Skills Profile (RSA, ALL), Asdan and work experience accreditation

### **Management of Teaching and Learning**

- To assist teachers in the meeting of school policy and national curriculum requirements
- To assist teachers in the use of relevant management strategies to ensure a purposeful environment for teaching and learning to take place

### **Management of Students**

- To enhance the quality of experience for the students to contribute towards teamwork through a positive attitude and the sharing of ideas.

### **Management of Financial and Physical Resources**

- To assist in the managing of classroom organisation within the framework of the teaching and learning policy with the aim of leading the students and students on a path towards independence and individual responsibility

### **Supervision of Children**

- Within the framework of general awareness of student's safety and welfare and the Trust's ethos, values and attitudes
- To supervise students: in the general movement about the school  
in the classroom or other work places particularly:-  
Work Experience placements
- In group work entailing potentially dangerous equipment:  
e.g. cooking, science, art, D & T etc.

### **Evaluation and Quality**

- To assist in monitoring students work and to use that to help inform the planning process to meet individual needs
- To assist, if required, in keeping records of students' progress and report achievement in line with Trust policy

### **Administration**

- To keep records and carry out procedures to satisfy Trust policies
- To be fully involved in the appraisal process

