

# ***ST JOSEPH'S SPECIALIST TRUST***

## **Job Profile**

### **Teacher**

**Name:**

**Date:**

**Job Context:** St. Joseph's Specialist Trust is a specialist school and college, registered children's home and adult supported living function (together "St Joseph's" / the "Trust") with approximately seventy students and tenants. It has a staff of around 250.

This job profile recognises the requirements of the Trust's current Pay Policy and reflects the vision, aims and policies established by the Trustees.

**Title:** Teacher with Tutor Group responsibilities and teaching across key stages and subject leader responsibilities

**Job Purpose:** To be a Tutor and Teacher within a Pathway and act as a Subject Leader across the Pathways in order to promote effective teaching and learning for students.

**Accountable to:  
(management)** Head Teacher, Deputy Head Teacher and Assistant Head Teachers

**Accountable for:  
(for management)** TAs within teaching groups

## **KEY ACCOUNTABILITIES**

### **Policy and Leadership**

- To use and implement all Trust policies

### **Management of Teaching and Learning**

- To provide for the learning experiences of students in all my teaching situations

### **Management of Curriculum**

- To subject lead curriculum areas within the school structure

### **Management of People**

- To lead and manage and work collaboratively with a group of students and, when appropriate, other adults and colleagues

### **Management of Financial and Physical Resources**

- To develop, monitor and control financial and physical resources in my teaching area and within my curriculum responsibility

### **Evaluation and Quality**

- To monitor and evaluate students' learning

### **Administration**

- To ensure that administrative requirements are fulfilled

## **KEY TASKS**

Due to the nature of our environment and the challenges posed by our students, physical and mental resilience is required. This includes the physical agility to move across our large 23 acre site and support children in social, leisure and educational activities offsite.

### **Policy and Leadership**

- To plan and assess students learning using knowledge of the school curriculum policies, schemes of work and National Curriculum requirements for all required curriculum areas

### **Management of Teaching and Learning**

- Using knowledge of school policies, schemes of work and National Curriculum requirements plan differentiated work to meet the needs of individuals and groups promoting progression, continuity and quality of learning.
- Using relevant management strategies to ensure a purposeful environment for teaching and learning to take place
- Use a variety of suitable teaching and learning styles and communicate clear learning objectives and expectations

### **Management of Curriculum**

- To be required as and when necessary to teach throughout all pathways and across all curriculum areas and class groups.
- To plan, develop and advise on resources, within budget, for the development of the teaching area(s)

### **Management of People**

- Plans to manage student behaviour taking into account the personal, social and emotional needs of students
- Works as a member of a team, planning co-operatively, sharing information, ideas and expertise
- Establishes good relationships with parents to promote students learning and development
- Establishes and maintains a positive regard towards students
- Consults and plans with learning support staff, non-teaching staff and outside agencies, as appropriate

### **Management of Financial and Physical Resources**

- Organise and maintains a stimulating environment appropriate for the range of activities taking place
- Teaches students to take responsibility for resources and the environment
- Ensures that resources are organised and readily available to promote learning

### **Evaluation and Quality**

- Monitors and assesses students' work and uses that assessment to inform planning and to identify individual needs
- Keeps records of students' progress and reports achievement in line with school policy and statutory requirements

### **Administration**

- To keep records and carry out procedures to satisfy policies
- To be fully involved in the appraisal process
- To attend and contribute to staff meetings, open evenings and/or parent evenings as required by the school

**This job profile is drawn up in the light of the following statement:**

*'The role of Teacher is much valued within St Joseph's Specialist Trust.'*

*"St Joseph's Specialist Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment".*

**Signature:** .....  
**Teacher**

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**Executive Principal**

**Date:** .....

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