

ST JOSEPH'S SPECIALIST TRUST

Job Profile

Nurture Room Assistant

Name:

Date:

Job Context:

St. Joseph's Specialist Trust is a specialist school and college, registered children's home and adult supported living houses (together "St Joseph's"/ the "Trust") with approximately seventy students and twelve tenants. It has a staff of around 300.

This job profile recognises the requirements of the Trust's current Pay Policy and reflects the vision, aims and policies established by the Trustees.

Title:

Nurture Room Assistant

Job Purpose:

To contribute to the provision of a therapy service to students in the school and college by enabling access and support within the Nurture Room.

Accountable to:

Karen May, Director of Therapies

KEY TASKS

Policy and Leadership

- Use and implement the therapy policies and other policies

Management of Teaching and Learning

- Deliver and support others to deliver the provision of therapy to students across the school and college as directed and monitored by the allocated therapist or Nurture Room Lead.

Management of Curriculum

- Aid therapists to provide specialist advice and support on curriculum development

Management of People

- Liaise with staff, parents and other professionals as appropriate

Management of Financial and Physical Resources

- Develop, monitor and control financial and physical resources with respect to therapy and Nurture Room equipment.

Evaluation and Quality

- Monitor and evaluate therapy through discussion with the allocated class therapist

Administration

- Ensure that administrative requirements are fulfilled

KEY ACCOUNTABILITIES

Policy and Leadership

- To be familiar with and adhere to the relevant therapy policy

- To be familiar with St Joseph's development plan and other policy documents related to the establishment

Management of Teaching and Learning

- To provide therapy support as devised by the allocated class therapist whilst students are in the Nurture Room.
- To assist in the provision of therapy training for staff, parents and other agencies, as required.
- To use a variety of methods to support the delivery of therapy
- Due to the nature of our environment and the challenges posed by our students, physical and mental resilience is required. This includes the physical agility to move across our large 23-acre site and support children in social, leisure and educational activities offsite.

Management of Curriculum

- To aid the therapists to provide specialist advice and support on curriculum development with regard to communication skills and in connection with the National Curriculum and its application within the school setting

Management of People

- To work as a member of a team, planning co-operatively, problem solving and sharing information, ideas and expertise
- To consult and plan with members of the therapy and education team including teachers, teaching assistants and other professionals as appropriate

Management of Financial and Physical Resources

- To identify resources needed for the Nurture Room.
- To ensure that resources are organised and used effectively for therapy purposes
- To aid therapists in the organisation and preparation of equipment within the Nurture Room.

