

# Inclusion Support Mentor

## Person Specification

Factors	Essential	Desirable
<b><i>Qualifications / skills / knowledge and / or ability:-</i></b>		
<ul style="list-style-type: none"> <li>English and Maths GCSE at grade C or above; or NVQ Level 3 in Teaching &amp; Learning, Care, Working with Children and Young People; or recognised equivalent.</li> </ul>		▪
<ul style="list-style-type: none"> <li>Willing and able to undergo Intermediate and/or Advanced Team Teach Trainer training as necessary</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Willing to undergo NVQ Level 3 training if not already held.</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Have experience of students with ASD or special school setting</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Able to disseminate information widely</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Good organisational, communication and listening skills</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Have the ability to work as a member of a team</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Organising and prioritising work</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Working under pressure and meeting tight deadlines</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Good oral and written communication</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Confident and self motivated</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Good interpersonal and negotiation skills</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Attention to detail</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Maintain a positive and flexible attitude</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Able to work on own initiative</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Be organised and work to deadlines</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Have good ICT skills and be able to undergo training in analysis of behaviour data systems</li> </ul>	▪	
<b><i>Personal qualities:-</i></b>		
<ul style="list-style-type: none"> <li>Empathy with the needs of all students</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Enthusiastic, positive, conscientious, flexible</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Team player</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Have a commitment to continuous professional development</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Organised and able to work under pressure</li> </ul>	▪	
<ul style="list-style-type: none"> <li>Fully committed to equal opportunity for all</li> </ul>	▪	